

TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF October 5, 2011 MEETING  
7:30 PM  
Room 126, Town Hall

NEXT COMMITTEE MEETING:           Wednesday, October 19, 2011  
Acton Town Hall, Room 126, 7:30 PM

Present: Ann Sussman (Chair), Holly Ben-Joseph (Vice-Chair), David Honn, Kim Montella (Liaison to Planning Board), Dave Clough (BoS)

Meeting was called to order at 7:38 PM.

Review and approved minutes of the September 7, 2011 DRB Meeting. The Meeting scheduled for Sept. 21, 2100 was cancelled.

South Acton Train Station Update

David H. briefed the group on the station status: Drawings are 90% complete.

The CPC requested \$150K for landscaping materials including upgrading sidewalk with tinted concrete, upgrading bollards, planting 3 or 4 large specimen trees (firs, spruces, black pines - no white pines!), understory plantings, & granite block seating areas.

DRB suggests some of those funds, if approved at Town Meeting, be set aside for continuous yearly maintenance of landscaping.

Discussed a dedicated space for mobile snack truck in the AM for coffee, etc.

There will be a booth at the 10/16 Acton farmer's market with graphics to educate townspeople on upgrades.

RR crossing at Rt. 111 in West Acton will have a median strip and vehicle & pedestrian gates and scaled back signage.

Bidding on project slated for Jan 2012, possible start in April 2010, 18 months+/- for completion.

Miscellaneous Topics

Discussed briefly NYC Planner (Jeannette Kahn) ideas regarding setting attainable planning goals within specific time frames.

Next Meeting will invite Celia Kent of Acton 20/20 to review Goal 1: Preserve & Enhance Town Character.

Ann briefly went over some positive feedback from developers regarding the DRB's input on their designs.

Meeting adjourned at 9:35 PM.

Respectfully Submitted,  
Kim Montella  
Liaison to the Planning Board